

MOVING INTO WASHBURN HALL

To make your move-in as smooth as possible and to coordinate the move-in process, we ask all residents to move in at their appointment time. By spreading out the times students arrive to check-in, we are able to provide a more efficient move-in process. This year, the main move-in days will be on **Saturday, August 15 and Sunday, August 16, from 10am to 4pm.** Check-in will be held in the [Provident Credit Union Event Center \(PCUEC\)](#). Additionally, the Housing Office will be open from 9am to 5pm on both Saturday, August 15 and Sunday, August 16.

If you plan to move in Monday, August 17 through Tuesday, August 18, check in hours are from 10am to 4pm. When you arrive you may go to Campus Village Building 2 (CV2) to check-in. Check-in is not available outside of these hours.

Schedule Your Move In Appointment!

Please log in to the [Housing Portal](#) to select a move-in appointment time. There is a banner that says “Fall Move-In Appointments” on the housing portal where you can schedule and manage your appointment.

If you are unable to move-in during any of the check-in dates and times between, Saturday, August 15 and Tuesday, August 18, you may request approval for an alternative time. We must receive your request at uhs-reslifeasst-group@sjsu.edu by 5:00 PM Pacific Time on Monday, August 10. **Only residents with approved requests will be permitted to check-in at an alternative time. Rooms and keys will only be ready for requests we receive in advance and are approved prior to your arrival.**

If you have questions about move-in appointments, or will be moving in after August 18, please email uhs-reslifeasst-group@sjsu.edu or call (408) 795-5600 for assistance.

Please remember to bring your SJSU Tower Card, or a valid photo ID if you have not yet received your SJSU Tower ID Card when you check in. If you have not uploaded the photo for your Tower ID card, you must do so as soon as possible at [MYIDSJSU](#).

Move In Tips!

- To avoid delays, you will only be able to check in at your appointment time. Those who attempt to check in outside their appointment date/time, will be asked to wait until the next available appointment time.
- Elevator capacity will be limited. Please keep this in mind as you're packing and preparing to move in.

PARKING ON SATURDAY, AUGUST 15 AND SUNDAY, AUGUST 16 ONLY

Upon arrival, you may park in the [7th Street \(South\) Garage](#). Once parked, please go to the [Provident Credit Union Event Center \(PCUEC\)](#) to check-in. At the Event Center you will receive an unloading permit for your designated unloading area. **You will not be permitted to enter any of the unloading parking lots without first checking in and receiving your unloading parking permit.**

- **Unloading permits will be available at check-in in the Event Center.**
- Washburn Hall residents may unload on the lower level of the [South/7th St Garage](#)
- Joe West Hall residents may unload at [South/7th St Garage](#)
- CV2 residents may unload at [Lot 4](#)
- CVA/CVB/CVC may unload at CV Garage Parking Level 1 (bottom floor)
- SVP residents may unload at [8 East San Fernando](#),
- I House residents may unload at the I House
- Oversized vehicles may unload at [Lot 4](#) or [St. Paul's Methodist Church](#)
- After unloading, you must register your car using the OffStreet App, if not done beforehand

Due to very limited unloading space, once residents and families have unloaded their vehicle, it must be moved to the South (7th Street) Garage or North (10th Street) Garage where you may park for free for the day on one of the upper levels. SVP residents may park at the [West \(4th Street\) Garage](#). Any oversized vehicles should park along 10th or San Salvador Streets, in campus parking in [Lot 8](#) located near the intersection of E San Salvador and 8th Streets, or in the parking lot of [St. Paul's Methodist Church](#) located at the corner of 10th and San Salvador Streets.

Here is the Offstreet link where you can receive your complimentary parking permit after unloading to park the rest of the day. You can select your move in day, either Saturday, August 15 or Sunday, August 16 only.

<https://www.offstreet.io/location/O23GFZLI>

OFFSTREET APP INSTRUCTIONS

1. **Click on the guest permit link: <https://www.offstreet.io/location/O23GFZLI>**
2. Select a date
3. Enter license plate number

4. Choose License Plate State
5. Enter email address for confirmation receipt
6. Click Next
7. Enter your full name
8. Click Park

Residents who have purchased an academic year Campus Village (CV) or I House Parking Permit will receive their academic year parking permit at check-in. **CV Garage Access will not be placed on your card until you pick up your CV Parking Permit.** During move-in, residents with a CV Parking Permit are asked to park on the lower level (P2) of the garage should you choose to unload on the upper level (P1).

Flow of the day, at a glance:

- Park at South/7th ST Garage
- Go to PCUEC (Provident Credit Union Event Center) to get keys/unloading permit
- Travel to specific unloading area, depending on building.
- Unload vehicle.
- Get day-of parking permit from OffStreet App and move your vehicle to South (7th Street) Garage or North (10th Street) or West (4th Street) Garage (SVP Only) or Lot 8, St. Paul's Methodist Church or street parking for oversized vehicles

PARKING MONDAY, AUGUST 17 AND TUESDAY, AUGUST 18

If you plan to check-in Monday, August 17 or Tuesday, August 18, unloading will **not** be available in the CV parking garage. Day permits may be purchased in the [7th Street South Garage](#) or there is limited metered parking along 10th and San Salvador Streets.

For SVP residents, if you plan to check-in Monday, August 17 or Tuesday, August 18, you may purchase a day permit in the [7th Street South Garage](#) or the [4th Street West Garage](#) or there is limited metered parking along South Market Street and public lots nearby.

MOVE IN EQUIPMENT

A very limited number of carts will be available to check out to students at CV2 in the Multi Purpose Room (adjacent to the first-floor lobby) and at SVP lobby (first floor). To check-out a cart, you will need to present your SJSU Tower Card ID. **Carts will be checked out for 1 hour at a time, with the last check out time at 4:00 PM (due back at 5:00 PM). Unreturned carts will result in a replacement fee being assessed to the student's account. To avoid long waits for a cart, we strongly encourage residents to bring their own equipment (ie. hand truck, dolly) to assist with the move in process.**

Residents must complete the check-in process by Tuesday, August 18 at 10pm. If residents are unable to check in by the deadline, please contact University Housing Services at uhs-reslifeasst-group@sjsu.edu or call (408) 795-5600

Furnished Rooms

Each room includes the following:

Extra-long twin bed

Desk & chair

Closet

Dresser

Trash can & recycle bin

All furniture and amenities must remain in your assigned room and may not be removed.

So, What Should I Pack? The following are some of the things residents may consider bringing:

Extra-long twin sheets

Pillows, blankets, & mattress cover

Towels

Personal toiletries

Alarm clock

Microwave/Refrigerator – Consider [renting a MicroFridge](#)

Disinfectant wipes and or sprays for personal use

Computer, printer, etc.

Television, electronics, etc.

Surge protector extension cords (UL approved)

Flashlight

Shower shoes

Shower caddy

Water bottle

Getting Connected

All residence halls and apartments are wirelessly connected to the internet via campus WiFi. **Please note that non-university wireless access points ARE NOT PERMITTED as they interfere with the ability to access and speed of the campus WiFi system. Wireless WiFi connectivity is included in the rent. To access free Roku tv service, residents can pick up a Roku Box at the Campus Village Computer Lab located on the first floor of Campus Village Building B. The Computer Lab will be open during check in hours. If residents want to have phone service in their room for an additional fee, they should visit University Housing Services to complete a request form. Any IT questions can be directed to the [IT Service Desk](#) at (408) 924-1530 or itservicedesk@sjsu.edu.

Still Have Questions?

Feel free to contact us at (408) 795-5600 or email us at UHS-frontdesk@sjsu.edu